



# HISTORIC PRESERVATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, September 03, 2020 at 4:00 PM

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## VIDEOCONFERENCE MEETING

*This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at [acunningham@cityofdrippingsprings.com](mailto:acunningham@cityofdrippingsprings.com) no later than 4:00 PM on the day the meeting will be held.*

*The Historic Preservation Commission respectfully requests that all microphones and webcams be disabled unless you are a member of the Commission. City staff, consultants and presenters, please enable your microphone and webcam when presenting to the Commission.*

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## Agenda

### MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

***Join Zoom Meeting***

<https://us02web.zoom.us/j/89068620182?pwd=cmJlM1NsVkN5Z21YYitFV2Y3UjNlZz09>

***Meeting ID:*** 890 6862 0182

***Passcode:*** 814518

***Dial Toll Free:***

877 853 5257 US Toll-free

888 475 4499 US Toll-free

***Find your local number:*** <https://us02web.zoom.us/j/89068620182>

***Join by Skype for Business:*** <https://us02web.zoom.us/j/89068620182>

### CALL TO ORDER AND ROLL CALL

**Commission Members:**

Bruce Lewis, Chair

Emilie Kopp, Vice Chair

Ashley Bobel

Tim Brown

Dean Erickson

Minnie Glossoon-Needham

Jean Reimers

**Staff, Consultants and Appointed/Elected Officials**

City Administrator Michelle Fischer

City Secretary Andrea Cunningham

Mayor Pro Tem Taline Manassian

**PRESENTATION OF CITIZENS**

*Each member of the public who desires to address the Historic Preservation Commission regarding any item for an open meeting may do so immediately before or during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during Presentation of Citizens. The Commission may limit the total amount of time the public may speak on a given item. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. The Commission may not prohibit public criticism of the governmental body, including criticism of any act, omission, policy, procedure, program, or service. This does not apply to public criticism that is otherwise prohibited by law. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. (Section 1. Subchapter A, Chapter 551, Government Code, Section 551.007)*

**MINUTES**

- 1. Discuss and consider approval of the August 6, 2020 Historic Preservation Commission regular meeting minutes.**

**BUSINESS**

- 2. Presentation of the Mercer Street History Tour film.**  
*Jenny Pack, Executive Director, The Dr. Pound Farmstead*
- 3. Discuss and consider possible action regarding Committees of the Historic Preservation Commission.**
  - a) Staff Report
  - b) Committees
  - c) Committee Members

**COMMITTEE REPORTS**

**Parking Lot Improvements Committee**

*Commissioners Dean Erickson and Minnie Glosson-Needham*

- 5. Landscape Improvements Committee**  
*Commissioners Minnie Glosson-Needham and Jean Reimers*
- 6. Brochure / Printing & Website Committee**  
*Commissioner Emilie Kopp*
- 7. Historic District Signage & Banner Committee**  
*Commissioner Ashley Bobel and Emilie Kopp*

a) Untertold Markers, Hays County Historical Commission

## **EXECUTIVE SESSION**

*The Historic Preservation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 Deliberations about Gifts and Donations), 551.074 Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Historic Preservation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

## **UPCOMING MEETINGS**

### **Historic Preservation Commission Meetings**

October 1, 2020 at 4:00 p.m.

November 5, 2020 at 4:00 p.m.

December 3, 2020 at 4:00 p.m.

### **City Council Meetings**

September 8, 2020 at 6:00 p.m. (Workshop 6:00 / Regular Meeting 6:30 p.m.)

September 15, 2020 at 6:00 p.m.

## **ADJOURN**

## **TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING**

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.*

*Due to the Texas Governor Order, Hays County Order, City of Dripping Springs Disaster Declaration, and Center for Disease Control guidelines related to COVID-19, a quorum of this body could not be gathered in one place, and this meeting will be conducted through videoconferencing. Texas Government Code Sections 551.045; 551.125; and 551.127.*

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on August 31, 2020 at 2:00p.m.*

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City Secretary

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*



# HISTORIC PRESERVATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, August 06, 2020 at 4:00 PM

## MINUTES

### MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86938162150?pwd=VE5sOUx0V0JCM3NhRURkdUJ4V1N5UT09>

**Meeting ID:** 869 3816 2150

**Passcode:** 165070

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**Find your local number:** <https://us02web.zoom.us/j/86938162150>

**Join by Skype for Business:** <https://us02web.zoom.us/skype/86938162150>

### CALL TO ORDER AND ROLL CALL

Commission Members present were:

Bruce Lewis, Chair

Ashley Bobel

Dean Erickson

Jean Reimers

Commission Members absent were:

Emilie Kopp, Vice Chair

Tim Brown

Minnie Glosson-Needham

Staff, Consultants and Elected/Appointed Officials present were:

Michelle Fischer, City Administrator/Historic Preservation Officer

Amanda Padilla, Senior Planner

Andrea Cunningham, City Secretary

Keenan Smith, Historic Preservation Consultant

Taline Manassian, Mayor Pro Tem

Bill Foulds, Mayor

With a quorum of the Commission present, Chair Lewis called the meeting to order at 4:02 p.m.

## PRESENTATION OF CITIZENS

*Each member of the public who desires to address the Historic Preservation Commission regarding any item for an open meeting may do so immediately before or during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during Presentation of Citizens. The Commission may limit the total amount of time the public may speak on a given item. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. The Commission may not prohibit public criticism of the governmental body, including criticism of any act, omission, policy, procedure, program, or service. This does not apply to public criticism that is otherwise prohibited by law. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. (Section 1. Subchapter A, Chapter 551, Government Code, Section 551.007)*

No one spoke during the Presentation of Citizens.

## MINUTES

1. **Discuss and consider approval of the June 4, 2020 Historic Preservation Commission regular meeting minutes, and the July 23, 2020 Historic Preservation Commission special meeting minutes.**

A motion was made by Commissioner Reimers to approve the June 4, 2020 and July 23, 2020 Historic Preservation regular meeting minutes. Commissioner Bobel seconded the motion which carried unanimously 4 to 0.

## BUSINESS

2. **Public hearing and consideration of approval of COA2020-0005: Application for Certificate of Appropriateness for the Demolition and Rebuild of a Shed located at 501 Old Fitzhugh Road, Dripping Springs, TX and commonly known as Sidecar Tasting Room.**

a) *Presentation*

Nathan Pruitt, the applicant was available for questions.

b) *Staff Report*

Keenan Smith presented the staff report which is on file. Staff recommends approval with the following conditions:

- (1) Permits Required: All necessary Permits shall be obtained from the City of Dripping Springs, including Demolition Permit (Retroactively- if required); Building Permit (required) and Site Development Permit (if required). Confirm all Permit requirements with Staff.
- (2) Cautionary Approval in Concept:
  - a. Permit Submittal Documents- shall be reviewed by City Staff to verify consistency with this COA prior to issuance of Permits.

- b. Building Exterior Design- shall be inspected by City Staff to verify conformance with this COA prior to issuance of Certificate of Occupancy).

c) *Public Hearing*

No one spoke during the Public Hearing.

d) *Certificate of Appropriateness*

A motioned was made by Commissioner Bobel to approve COA2020-0005: an application for Certificate of Appropriateness for the Demolition and Rebuild of a Shed located at 501 Old Fitzhugh Rd, Dripping Springs TX with staff conditions as presented. Commissioner Reimers seconded the motioned which carried unanimously 4 to 0.

**3. Discuss and consider the Appointment of a Commission Chair and Vice Chair for a term of one year.**

a) *Chair*

Commissioner Erikson nominated Chair Lewis for Chair of the Historic Preservation Commission. Commissioner Reimer seconded the nomination which carried unanimously 4 to 0.

b) *Vice Chair*

Commissioner Bobel nominated Vice Chair Kopp for Vice Chair of the Historic Preservation Commission. Commissioner Reimer seconded and the nomination which carried unanimously 4 to 0.

**4. Discuss and consider the Appointment of Commissioner Tim Brown to Committee(s) of the Historic Preservation Commission.**

Postponed to September 3<sup>rd</sup>, 2020 Historic Preservation Commission via unanimous consent.

**COMMITTEE REPORTS**

**5. Parking Lot Improvements Committee**

*Commissioners Dean Erickson and Minnie Glosson-Needham*

No report was given

**6. Landscape Improvements Committee**

*Commissioners Minnie Glosson-Needham and Jean Reimers*

No report was given

**7. Brochure / Printing & Website Committee**

*Vice Chair Emilie Kopp*

Michelle Fischer presented the report on the Historic District brochures which are currently waiting to be printed.

**8. Historic District Signage & Banner Committee**  
*Vice Chair Emilie Kopp*

Commissioner Bobel presented the report and provided an update on logo change and the “Shop, Sip, Stroll” event.

**EXECUTIVE SESSION**

*The Historic Preservation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 Deliberations about Gifts and Donations), 551.074 Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Historic Preservation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

**UPCOMING MEETINGS**

*Historic Preservation Commission Meetings*

September 3, 2020 at 4:00 p.m.

October 1, 2020 at 4:00 p.m. (TBD)

November 5, 2020 at 4:00 p.m.

*City Council Meetings*

August 11, 2020 at 6:00 p.m. (Workshop 6:00 / Regular Meeting 6:30)

August 18, 2020 at 6:00 p.m.

**ADJOURN**

A motion was made by Commissioner Erikson to adjourn the meeting. Commissioner Bobel seconded the motion which carried unanimously 4 to 0 .

This regular meeting adjourned at 4:28 p.m.





**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78602**

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**Submitted By:** Andrea Cunningham, City Secretary

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**Commission Meeting Date:** September 3, 2020

**Agenda Item Wording:** Discuss and consider possible action regarding Committees of the Historic Preservation Commission.

- a) Staff Report
- b) Committees
- c) Committee Members

**Agenda Item Requestor:** Bruce Lewis, Commission Chair

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**Summary/Background:** The Historic Preservation Commission currently has four Committees:

- 1. Parking Lot Committee – Dean & Minnie
- 2. Landscape Improvements Committee – Minnie & Jean
- 3. Brochure/Printing & Website Committee – Emilie
- 4. Historic District Signage & Banner Committee – Emilie & Ashley

With some projects these Committees were tasked with coming to a close and with the appointment of Tim Brown, Chair Lewis has requested that the Commission review committees and decide which should continue or be dissolved, if any new committees need to be created, and for commissioners to be appointed to committees if necessary.

**Next Steps/Schedule:**

- 1. Update Committees on agenda
- 2. Update Committee members on agenda



Item 7.

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## FOR IMMEDIATE RELEASE

Contact: Hays County Historical Commission  
512-393-2277  
[hayshistoricalcommission@gmail.com](mailto:hayshistoricalcommission@gmail.com)

### ‘Undertold Marker’ Applications Available September 1

**Hays County Courthouse, San Marcos, TX** – More than 150 historical markers dot Hays County, including Major Edward Burleson Homestead on Lime Kiln Road, San Marcos, dedicated on November 3, 1962. The latest, the William B. Travis League, awarded in July 2020, will be placed on FM 150 south of Driftwood.

The signs record the history of the county and are valuable aids for education and heritage tourism. The markers are the property of the Texas Historical Commission (THC), which began the program in 1962.

Four historical markers in Hays County are what THC calls “undertold markers” and according to J. Marie Bassett, Hays County Historical Commission Historical Marker Chair, are intended to address historical gaps, promote diversity of topics and proactively document significant underrepresented subjects or untold stories.

Hays County has been the fortunate recipient such markers: Jacob’s Well, the Alba Ranch, Eddie Durham and Antioch Colony. Bassett said most markers are paid for by sponsors, but THC annually grants about 15 free Undertold Markers throughout Texas. They are paid for by non-refundable application fees on other markers.

Beginning September 1, THC is accepting new applications for Undertold Markers. Unlike regular marker applications, these do not require full documentation at first and may be sent directly to THC or submitted through the [Hays County Historical Commission](#) (HCHC).

“If there is a place in Hays County you feel deserves an undertold marker, now is your chance to petition the THC,” Bassett said.

The application form will be available online at [thc.texas.gov](http://thc.texas.gov) and should be submitted between November 1 and December 15, 2020.

Bassett added that the next application window for the regular THC marker program will occur in the spring of 2021. Those applications should be submitted to the Hays County Historical Commission. There are three kinds of regular markers:

1. **Recorded Texas Historical Landmarks** (RTHL) - these are awarded to buildings and structures, over 50 years old, that are judged to be historically and architecturally significant. They help with the preservation of such buildings.
2. **Subject Markers** – Subject markers deal with people and events rather than structures. Most topics must date back 50 years, but historic events may be marked after 30 years. Individuals may be mentioned 10 years after their deaths.
3. **Historic Texas Cemetery Markers** – In order to apply for a cemetery marker, a cemetery must first be designated as a Historic Texas Cemetery. The HCHC Cemetery Committee assists with the paperwork. Such markers are helpful in preserving small family cemeteries dotted around the county.

Full details, including costs, can be found at [thc.texas.gov](http://thc.texas.gov). For anyone wishing to apply, now is a good time to begin collecting the necessary documentation.

**For more information, please visit [thc.texas.gov](http://thc.texas.gov) or contact the Hays County Historical Commission, [hayshistoricalcommission@gmail.com](mailto:hayshistoricalcommission@gmail.com) or visit <http://www.hayshistoricalcommission.com/>.**

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*About Hays County Historical Commission:* The Hays County Historical Commission is a group of volunteers appointed by the Hays County Commissioners Court for a two-year term to preserve the history and cultural resources of Hays County. Its purpose is to provide information to the public and educational resources on the significance of the heritage in Hays County.